

*"Specializing in taxes and tax problems."*

## Tax Management Fee Schedule

<u>TAX SERVICES RENDERED REQUESTED</u>	<u>MINIMUM FEES</u>
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Tax Representation Services

<input type="checkbox"/> Examinations and Audits	\$5,000.00
<input type="checkbox"/> Collections and Employment Taxes	\$2,500.00
<input type="checkbox"/> Appeals Conferences	\$3,750.00
<input type="checkbox"/> Offers-in-Compromise	\$5,000.00
<input type="checkbox"/> Delinquencies- Income Taxes	\$2,500.00

Tax Resolution Services

<input type="checkbox"/> Inquiries and Correspondence Matters	\$1,250.00
<input type="checkbox"/> Installment Agreements – Income Taxes	\$1,750.00
<input type="checkbox"/> Delinquencies- Income Taxes	\$1,500.00

Tax Preparation Services

<input type="checkbox"/> Corporate, Partnership and LLC Returns	\$2,000.00
<input type="checkbox"/> Not-for-Profit, Estate and Fiduciary Returns	\$1,500.00
<input type="checkbox"/> Individual and Sole Proprietorship Returns	<b>Fee Schedule</b>

Tax Consulting and Research Services

<input type="checkbox"/> Advice, Research, Projections	\$2,500.00
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We initiate contracts for all engagements detailing services, estimated fees and retainer arrangements.

We provide consulting services at the following prevailing hourly rates based on the amount of time expended on providing the services:

\$250.00 for Principals,  
\$175.00 for Managers,  
\$125.00 for senior accountants,  
\$95.00 for staff accountants, and  
\$80.00 for bookkeepers

- *For Business Development projects and referrals from - The Small Business Administration; Agencies of The Montgomery County Government; Regional Small Business Development Centers; Financial Institutions; Howard University Radio; and Radio One - special hourly rates apply, as follows:*

*\$200.00 for Principals,  
\$155.00 for Managers,  
\$105.00 for senior accountants,  
\$75.00 for staff accountants, and  
\$65.00 for bookkeepers*

Where possible we provide estimates of the fees based on our experience in the time expended on similar engagements with entities of comparable size and operations.



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of financial management*

Our proposals do not apply to any services outside of the scope of those identified. If you desire that we perform additional management consulting services, we will provide estimates of fees involved, where possible.

**Our billings are due and payable on receipt, and prompt remittances are appreciated. We bill for work-in-process on not less than a monthly basis. It is understood that our engagements are service agreements which can be terminated by either party giving 30 days advance notice.**

**We request a retainer to begin each engagement, the retainer amount generally represents one-third of the estimated fees. To begin an engagement we require the retainer amount along with the properly executed engagement contract.**

Thank you for your interest in our Firm.

*donald carroll moragne*

**Donald Carroll Moragne  
Managing Principal**



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