

# Car And Truck Expenses

(Employees use ORG17 – Employee Business Expenses)

ORG18

for:

GENERAL INFORMATION-	Vehicle 1	Vehicle 2	Vehicle 3
1 Description of vehicle .....			
2 Date placed in service .....			
3 Enter detail on lines 3a and 3b, or total on line 3c:			
a Ending mileage reading .....			
b Beginning mileage reading .....			
c <b>Total miles</b> for the year (line 3a less line 3b) .....			
4 Business miles .....			
5 Total commuting miles .....			

STANDARD MILEAGE RATE	Vehicle 1		Vehicle 2		Vehicle 3	
6 Do you qualify for standard mileage? <b>(Preparer Use)</b> .....	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> No
7 Is this a leased vehicle? .....	Yes	No	Yes	No	Yes	No

ACTUAL EXPENSES	Vehicle 1	Vehicle 2	Vehicle 3
8 Gasoline, oil, repairs, insurance, etc .....			
9 Vehicle registration fee (excluding property tax) .....			
10 Vehicle lease or rental fee .....			
11 Inclusion amount <b>(Preparer Use Only)</b> .....			
12 Depreciation <b>(Preparer Use Only)</b> .....			
13 Parking fees, tolls, and local transportation .....			
14 Portion of vehicle registration fee based on value .....			
15 Interest on vehicle .....			

DEPRECIATION/DISPOSITIONS	Vehicle 1			Vehicle 2			Vehicle 3		
16 Cost or basis .....									
17 Is this an electric vehicle? .....	Yes	No		Yes	No		Yes	No	
18 Is this qualified Indian reservation property? .....	Yes	No		Yes	No		Yes	No	
19 Type of vehicle <b>(Preparer Use)</b> .....									
20 Section 179 expense <b>(Preparer Use)</b> .....									
21 Qualified Property for Economic Stimulus? <b>(Preparer Use)</b> .....	Yes	No		Yes	No		Yes	No	
22 Qualified Property for Qualified Disaster Area? <b>(Preparer Use)</b> .....	Yes	No		Yes	No		Yes	No	
23 Kansas Disaster Zone? <b>(Preparer Use)</b> .....	Yes	No		Yes	No		Yes	No	
24 Qualified GO Zone Property <b>(Preparer Use)</b> .....	Reg	Ext	N/A	Reg	Ext	N/A	Reg	Ext	N/A
25 Qualified Property for SDA? <b>(Preparer Use)</b> .....	50%	30%	No	50%	30%	No	50%	30%	No
26 Elect OUT of SDA? <b>(Preparer Use)</b> .....	Yes	No		Yes	No		Yes	No	
27 Elect 30% in place of 50% SDA <b>(Preparer Use)</b> .....	Yes	No		Yes	No		Yes	No	
28 Date sold .....									
29 Date acquired, if different from line 2 .....									
30 Sales price .....									
31 Expense of sale .....									
32 Gain/loss basis, if different <b>(Preparer Use)</b> .....									
33 AMT gain/loss basis, if different <b>(Preparer Use)</b> .....									

VEHICLE QUESTIONS	Vehicle 1		Vehicle 2		Vehicle 3	
34 Is another vehicle available for personal use? .....	Yes	No	Yes	No	Yes	No
35 Was vehicle available during off duty hours? .....	Yes	No	Yes	No	Yes	No
36 Was vehicle used primarily by a greater than 5% owner or related person? .....	Yes	No	Yes	No	Yes	No
37 Do you have evidence to support the business use claimed? .....					Yes	No
38 If <b>yes</b> , is the evidence written? .....					Yes	No

# Rent and Royalty Income and Expenses

ORG25

## BASIC PROPERTY INFORMATION

Property type:

Location (street address):

City:

State:

Zip:

Foreign Country:

- |            |   |                 |                    |                  |             |     |           |
|------------|---|-----------------|--------------------|------------------|-------------|-----|-----------|
| <b>1</b>   | Check property owner .....  | <b>Taxpayer</b> | <b>Spouse</b>      | <b>Joint</b>     |             | Yes | No        |
| <b>2</b>   | Enter the ownership percentage (if not 100%) .....  |                 |                    |                  |             |     |           |
|            | If not 100%, are you reporting 100% of the income and expenses? .....   |                 |                    |                  |             |     |           |
| <b>3</b>   | Check this box if some of this investment was <b>not</b> at-risk .....  |                 |                    |                  |             |     |           |
| <b>4</b>   | Is this a rental property? (If <b>yes</b> , answer questions 5 through 7; if <b>no</b> , skip to question 8.) ..... |                 |                    |                  |             |     |           |
| <b>5</b>   | Did you have personal use of this rental property? .....  |                 |                    |                  |             |     |           |
|            | If <b>yes</b> , enter number of days: Rented .....  |                 | Personal use ..... |                  | Owned ..... |     |           |
| <b>6</b>   | Does this rental have multiple living units and you live in one of the units? .....                                 |                 |                    |                  |             |     |           |
|            | If <b>yes</b> , enter percentage of rental use .....  |                 |                    |                  |             |     |           |
| <b>7</b>   | Did you actively participate in this property's management during 2009? .....                                       |                 |                    |                  |             |     |           |
| <b>8</b>   | Did you materially participate in this property's management during 2009? .....                                     |                 |                    |                  |             |     |           |
| <b>9</b>   | Do you want to treat this property as non-passive? .....  |                 |                    |                  |             |     |           |
| <b>10</b>  | Did you dispose of this property in a fully taxable transaction? .....  |                 |                    |                  |             |     |           |
| <b>11</b>  | Did this property have unallowed passive losses in 2008? .....  |                 |                    |                  |             |     |           |
| <b>12</b>  | Do you want to treat this property as commercial property? .....  |                 |                    |                  |             |     |           |
| <b>13a</b> | Treat all MACRS assets for this activity as qualified Indian reservation property? .....                            |                 |                    |                  |             |     |           |
|            | b Treat all assets acquired after August 27, 2005 as qualified GO Zone property? .....                              |                 | <b>Regular</b>     | <b>Extension</b> |             |     | <b>No</b> |
|            | c Treat all assets acquired after May 4, 2007 as qualified Kansas Disaster Zone property? .....                     |                 |                    |                  |             |     |           |
|            | d Was this activity located in a Qualified Disaster Area? .....   |                 |                    |                  |             |     |           |

Complete ORG51 for Asset Acquisitions and ORG50 for Dispositions.

	2009	2008
<b>INCOME</b>		
<b>14</b> Rents received .....		
<b>15</b> Royalties received .....		

	2009	2008
<b>EXPENSES</b>		
<b>16</b> Advertising .....		
<b>17a</b> Automobile (complete ORG18 for autos) .....		
<b>b</b> Travel .....		
<b>18</b> Cleaning and maintenance .....		
<b>19</b> Commissions .....		
<b>20a</b> Mortgage insurance premiums — qualified .....		
<b>b</b> Other insurance .....		
<b>21</b> Legal and professional fees .....		
<b>22</b> Management fees .....		
<b>23a</b> Mortgage interest paid to banks- qualified .....		
<b>b</b> Mortgage interest paid to banks — other .....		
<b>24</b> Other interest .....		
<b>25</b> Repairs .....		
<b>26</b> Supplies .....		
<b>27a</b> Real estate taxes .....		
<b>b</b> Other taxes .....		
<b>28</b> Utilities .....		
<b>29</b> Other expenses:		
<b>a</b> .....		
<b>b</b> .....		
<b>c</b> .....		
<b>d</b> .....		
<b>e</b> .....		
<b>30a</b> Depreciation and Section 179 deduction ( <b>Preparer Use Only</b> ) .....		
<b>b</b> Depletion ( <b>Preparer Use Only</b> ) .....		

# K-1 Partner's Share of Income, Credits, Deductions, Etc

ORG45A

Name of Partnership

Partnership ID

Tax Shelter Reg No.

Ownership ..... Taxpayer Spouse Joint Yes No  
Is this the final K-1 for this Partnership? .....

## GENERAL QUESTIONS

Yes No

- 1 Was **all** of the investment in this activity **at-risk** .....
- 2 Trade or business activities (Schedule K-1, line 1):
  - a Did you materially participate in this activity during 2009? .....
- 3 Rental real estate activities (Schedule K-1, line 2):
  - a Did you materially participate in this activity during 2009? .....
  - b Did you actively participate in this activity during 2009? .....
- 4 Are there suspended passive losses carried over from 2008? .....
- 5 Is this a publicly traded partnership? .....
- 6 Is this a foreign partnership? .....
- 7 Are you a general partner (or managing member, if limited liability company)? .....
- 8 Enter health insurance paid by you personally and related to this activity .....

## K-1 LINE ITEMS

- 1 Ordinary business income (loss) .....
- 2 Net rental real estate income (loss) .....
- 3 Other net rental income (loss) .....
- 4 Guaranteed payments .....
- 5 Interest income .....
- a Income from U.S. Bonds (nontaxable to states) included in line 5 .....
- 6a Ordinary dividends .....
- b Qualified dividends .....
- 8 Net short-term capital gain (loss) .....
- 9a Net long-term capital gain (loss) .....
- b Collectibles (28%) gain (loss) .....
- c Unrecaptured Section 1250 gain .....
- 10 Net Section 1231 gain (loss) .....
- 12 Section 179 expense deduction .....

# K-1 Shareholder's Share of Income, Credits, Deductions, Etc

ORG46A

Name of S Corporation

S Corporation ID

Tax Shelter Reg No.

Ownership ..... Taxpayer      Spouse      Joint      Yes      No

Is this the final K-1 for this S Corporation? .....

## GENERAL QUESTIONS

Yes      No

- 1 Was **all** of the investment in this activity **at-risk**? .....
- 2 Trade or business activities (Schedule K-1, line 1):
  - a Did you materially participate in this activity during 2009? .....
- 3 Rental real estate activities (Schedule K-1, line 2):
  - a Did you materially participate in this activity during 2009? .....
  - b Did you actively participate in this activity during 2009? .....
- 4 Are there suspended passive losses carried over from 2008? .....
- 5 Enter health insurance paid by you personally and related to this activity .....

## K-1 LINE ITEMS

- 1 Ordinary business income (loss) .....
- 2 Net rental real estate income (loss) .....
- 3 Other net income (loss) .....
- 4 Interest income .....
- a Income from U.S. Bonds (nontaxable to states) included in line 4 .....
- 5a Ordinary dividends .....
- b Qualified dividends .....
- 7 Net short-term capital gain (loss) .....
- 8a Net long-term capital gain (loss) .....
- b Collectibles (28%) gain (loss) .....
- c Unrecaptured section 1250 gain .....
- 9 Net section 1231 gain (loss) .....
- 10 Section 179 expense deduction .....

# Depreciation Entry Worksheet

ORG51A

for:

**ASSET INFORMATION**  
Enter vehicles on ORG17 for employees, ORG18 for all others

Description of asset .....	Percentage of business use .....		%
Date placed in service .....	Section 179 deduction .....		
Cost or basis .....	Land included in cost .....		
Type of asset .....			
<b>Note:</b> Assets placed in service after 1998 use the same recovery period for both regular tax and AMT.			
<b>Economic Stimulus</b> – Qualified Property .....		Yes	No
<b>Cellulosic Biomass Ethanol Plant Property</b> (CBEPP) – Qualified Property .....		Yes	No
<b>Qualified Disaster Area</b> – Qualified Property .....		Yes	No
<b>Kansas Disaster Zone</b> – Qualified Property .....		Yes	No
<b>Gulf Opportunity Zone</b> – Qualified Property .....	<b>Regular</b>	<b>Extension</b>	<b>No</b>
In service in GO Zone Extension building within 90 days of building .....	Yes	No	N/A
Percentage for Special Depreciation Allowance .....		50%	30%
Elect OUT of Special Depreciation Allowance .....		Yes	No
Elect 30% in place of 50% Special Depreciation Allowance .....		Yes	No
Special Depreciation Allowance ...			AMT Special Depreciation Allowance .....
Enter the IRC section under which you amortize the cost of intangibles .....			
Type F: Check if a prior year return amended or Form 3115 filed to change recovery period to 5 years .....			
Check if General Asset Account .....			
Prior depreciation .....			AMT prior depreciation .....
Info on state depreciation and like-kind exchange property may be entered after transfer to ProSeries 1040.			

**DISPOSITIONS**  
Enter business portion only for sales price and expense of sale

Date of disposition .....	Date acquired (if different from Date in service) .....		
Report land separately? .....	Yes      No	Asset	Land
Sales price .....			
Expense of sale .....			
Property type .....			
Section 179 deduction allowed .....			
If Section 1250:    Additional depreciation after 1975 .....			
Applicable percentage .....			%
Additional depreciation after 1969 and before 1976 .....			
Sale may be linked to Form 6252 or the Home Sale Worksheet after transfer to ProSeries 1040.			
Gain/loss basis, if different .....			AMT gain/loss basis, if different .....
Check to compute personal residence depreciation after May 6, 1997 .....			

**DETAIL ASSET INFORMATION**  
This section is calculated for most assets from the data entered above.

Listed property? .....	Yes	No
Subject to auto limitations? .....	Yes	No
Truck or van? .....	Yes	No
Electric passenger vehicle? .....	Yes	No
If General Asset Account, number of autos for current year limitation .....		
Heavy SUV? .....	Yes	No
Eligible Section 179 property (current year assets only)? .....	Yes	No
Use IRS tables for MACRS property? .....	Yes	No
Qualified Indian reservation property? .....	Yes	No
Depreciation type .....		AMT basis, if different .....
Asset class .....		Type for pre-'87 assets .....
Depreciation method .....		AMT depreciation method .....
MACRS convention .....		
Year of depreciation .....		
Recovery period .....		AMT recovery period .....
Depreciable basis .....		AMT depreciable basis .....